


**FOR CANCELLATIONS ONLY,
CALL**

(516) 797 - 4198

September 2017 Computer Workshops

Monday	Tuesday	Wednesday	Thursday	Friday
				1
4 CLOSED 	5	6	7 Beginning Word Massapequa, 9:30-1:30 DD	8 Intermediate Excel Massapequa, 9:30-12:30 DD
11 Basic Computers Massapequa, 9:30-12:30 DD	12	13 Mastering LinkedIn Part 1 Massapequa, 9:30-12:30 KR Beginning Social Media Massapequa, 1:00-3:00 KR	14	15 Basic Computers Hicksville, 9:30-12:30 DD
18 Power Point Massapequa, 9:30-12:30 DD	19	20 Mastering LinkedIn Part 2 Massapequa, 9:30-12:30 KR The Basics of E-mail Massapequa, 1:00-3:00 KR Beginning Word Hicksville, 12:00-4:00 DD	21	22 Beginning Excel Massapequa, 9:30-1:30 DD
25	26	27 Facebook for Job Seekers Massapequa, 9:30-11:30 KR	28	29

Workshop Policy: Workshops will begin on time; therefore if you are more than 15 minutes late for a workshop you may be refused entry to that workshop. Please cancel if you are unable to attend. If you do not show you will need to meet with a counselor before taking any future workshops. Some workshops require the completion of prerequisites prior to enrollment. Please check with staff.

Visit us at: www.thewp.org

SEPTEMBER 7, 2017

Hicksville Career Center
301 W. Old Country Rd
Hicksville, NY 11801

Westbury Location
141 Garden St
Westbury, NY 11590

Massapequa Career Center
977 Hicksville Rd
Massapequa, NY 11758