**FOR CANCELLATIONS ONLY, CALL**

**(516) 797 - 4198**

# March 2018 Employability Workshops

| Monday | Tuesday | Wednesday | Thursday | Friday |
|---|---|---|---|---|
| | | | 1<br>Resume Writing & Interview Techniques<br>**Hicksville,** 9:30-12:30 DOL | 2 |
| 5 | 6 | 7<br>Effective Job Search Planning<br>**Hicksville,** 9:30-12:30 PF | 8<br>Resume Writing & Interview Techniques<br>**Hicksville,** 9:30-12:30 PF<br>` | 9<br>Foreclosure Prevention<br>**Hicksville,**12:30 – 2:00 LIHS |
| 12 | 13<br>Managing Change & Stress<br>**Massapequa,** 9:30-12:30 JC | 14 Transferable Skills<br>**Massapequa,** 9:30-12:30 JC<br>Reimagining Second Half Careers For Older Workers Part 1<br>**Hicksville,** 1:00-4:00 GL | 15<br>Resume Writing & Interview Techniques<br>**Hicksville, 1:00-4:00** DOL | 16<br>Job Search Strategies For Mature Workers<br>**Massapequa,** 9:30-12:30 PF |
| 19 | 20 | 21<br>Salary Negotiations<br>**Massapequa,** 9:30-12:30 JC | 22<br>Resume Writing & Interview Techniques<br>**Hicksville,** 9:30-12:30 PF | 23 |
| 26 | 27<br>Effective Interviewing Skills<br>**Massapequa,**9:30-12:30 PF | 28<br>Reimagining Second Half Careers For Older Workers Part 2<br>**Massapequa,** 1:00-4:00 GL | 29<br>Resume Writing & Interview Techniques<br>**Hicksville,** 9:30-12:30 DOL | 30 |

**Workshop Policy**: **Workshops will begin on time; therefore if you are more than 15 minutes late for a workshop you may be refused entry to that workshop. Please cancel if you are unable to attend. If you do not show you will need to meet with a counselor before taking any future workshops. Some workshops require the completion of prerequisites prior to enrollment. Please check with staff.**

**Visit us at: www.thewp.org**

**February 14, 2018**

**Hicksville Career Center**
**301 W. Old Country Rd**
**Hicksville, NY 11801**

**Massapequa Career Center**
**977 Hicksville Rd**
**Massapequa, NY 11758**

**Westbury Location**
**141 Garden St**
**Westbury, NY 11590**