

**FOR CANCELLATIONS ONLY,
CALL**

(516) 797 - 4198

March 2018 Employability Workshops

Monday	Tuesday	Wednesday	Thursday	Friday
			1 Resume Writing & Interview Techniques Hicksville, 9:30-12:30 DOL	2
5	6	7	8 Resume Preparation Techniques Hicksville, 9:30-12:30 PF	9 Foreclosure Prevention Hicksville, 12:30 – 2:00 LIHS
12 Effective Job Search Planning Hicksville, 9:30-12:30 PF	13	14 Transferable Skills Massapequa, 9:30-12:30 JC Reimagining Second Half Careers For Older Workers Part 1 Hicksville, 1:00-4:00 GL	15 Managing Change & Stress Massapequa, 9:30-12:30 JC Resume Writing & Interview Techniques Hicksville, 1:00-4:00 DOL	16 Job Search Strategies For Mature Workers Massapequa, 9:30-12:30 PF
19	20	21 Salary Negotiations Massapequa, 9:30-12:30 JC	22 Resume Preparation Techniques Hicksville, 9:30-12:30 PF	23
26	27 Effective Interviewing Skills Massapequa, 9:30-12:30 PF	28 Reimagining Second Half Careers For Older Workers Part 2 Massapequa, 1:00-4:00 GL	29 Resume Writing & Interview Techniques Hicksville, 9:30-12:30 DOL	30

Workshop Policy: Workshops will begin on time; therefore if you are more than 15 minutes late for a workshop you may be refused entry to that workshop. Please cancel if you are unable to attend. If you do not show you will need to meet with a counselor before taking any future workshops. Some workshops require the completion of prerequisites prior to enrollment. Please check with staff.

Visit us at: www.thewp.org

March 12, 2018

Hicksville Career Center
301 W. Old Country Rd
Hicksville, NY 11801

Westbury Location
141 Garden St
Westbury, NY 11590

Massapequa Career Center
977 Hicksville Rd
Massapequa, NY 11758