

**FOR CANCELLATIONS ONLY,  
CALL**

**(516) 797 - 4198**

# May 2018 Employability Workshops

Monday	Tuesday	Wednesday	Thursday	Friday
	1 Effective Job Search Planning <b>Hicksville, 9:30-12:30 PF</b>	2 Managing Change & Stress <b>Massapequa, 9:30-12:30 JC</b>	3	4 Resume Writing & Interview Techniques <b>Hicksville, 9:30-12:30 DOL</b>
7	8 Job Search Strategies For Mature Workers <b>Massapequa, 1:00-4:00 PF</b>	9 Reimagining Second Half Careers For Older Workers Part 1 <b>Massapequa, 1:00-4:00 GL</b>	10 Resume Writing & Interview Techniques <b>Hicksville, 9:30-12:30 PF</b>	11
14	15 Salary Negotiations <b>Massapequa, 9:30-12:30 JC</b>	16 Transferable Skills <b>Massapequa, 9:30-12:30 JC</b>	17 Resume Writing & Interview Techniques <b>Hicksville, 9:30-12:30 DOL</b> Foreclosure Prevention <b>Hicksville, 12:30 – 2:00 LIHS</b>	18
21 Effective Interviewing Skills <b>Hicksville, 9:30-12:30 PF</b>	22	23 Reimagining Second Half Careers For Older Workers Part 2 <b>Massapequa, 1:00-4:00 GL</b>	24 Resume Writing & Interview Techniques <b>Hicksville, 9:30-12:30 PF</b>	25
28 BOTH OFFICES CLOSED  <i>Memorial DAY</i>	29 Communications and the Job Search <b>Massapequa, 1:00-4:00 GL</b>	30	31 Resume Writing & Interview Techniques <b>Hicksville, 9:30-12:30 DOL</b>	

**Workshop Policy:** Workshops will begin on time; therefore if you are more than 15 minutes late for a workshop you may be refused entry to that workshop. Please cancel if you are unable to attend. If you do not show you will need to meet with a counselor before taking any future workshops. Some workshops require the completion of prerequisites prior to enrollment. Please check with staff.

**Visit us at: [www.thewp.org](http://www.thewp.org)**

**April 27, 2018**

**Hicksville Career Center**  
301 W. Old Country Rd  
Hicksville, NY 11801  
  
**Westbury Location**  
141 Garden St  
Westbury, NY 11590

**Massapequa Career Center**  
977 Hicksville Rd  
Massapequa, NY 11758