

**FOR CANCELLATIONS ONLY,  
CALL**

**(516) 797 - 4198**

# April 2019 Employability Workshops

Monday	Tuesday	Wednesday	Thursday	Friday
1	2	3 Effective Interviewing Skills <b>Massapequa, 9:30-12:30 PF</b>	4 Resume Writing <b>Hicksville, 1:00-4:00 PF</b>	5
8	9 Job Search Letters that Get Results <b>Massapequa, 9:30-12:30 PF</b>	10 Communications and the Job Search <b>Massapequa, 9:30-12:30 GL</b>	11 Resume Writing <b>Hicksville, 9:30-12:30 PF</b> Reimagining Second Half Careers for Older Workers Part 1 <b>Massapequa, 1:00-4:00 GL</b>	12 Developing a Positive Attitude <b>Massapequa, 9:30-12:30 RS</b>
15	16 Proven Ways to Land a Job In 2019 <b>Massapequa, 9:30-12:30 RS</b>	17 Networking <b>Massapequa, 9:30-12:30 RS</b>	18 Resume Writing <b>Hicksville, 9:30-12:30 PF</b>	19 Job Search Strategies for Mature Workers <b>Massapequa, 9:30-12:30 PF</b>
22	23 New Job Transition, Retention and Advancement Soft Skill Focus <b>Massapequa, 9:30-12:30 RS</b>	24 Reimagining Second Half Careers for Older Workers Part 2 <b>Massapequa, 9:30-12:30 GL</b>	25 Resume Writing <b>Hicksville, 9:30-12:30 PF</b> Identifying Companies that are Hiring <b>Massapequa, 1:00-4:00 RS</b>	26 Basic and Advance Salary Negotiations Techniques <b>Massapequa, 9:30-12:30 RS</b>
29	30 Effective Job Search Planning <b>Massapequa, 9:30-12:30 PF</b> Interview Practice Session <b>Massapequa, 1:00-4:00 PF</b>			

**Workshop Policy:** Workshops will begin on time; therefore if you are more than 15 minutes late for a workshop you may be refused entry to that workshop. Please cancel if you are unable to attend. If you do not show you will need to meet with a counselor before taking any future workshops. Some workshops require the completion of prerequisites prior to enrollment. Please check with staff.

**Visit us at: [www.thewp.org](http://www.thewp.org)**

**March 18, 2019**

**Hicksville Career Center  
301 W. Old Country Rd  
Hicksville, NY 11801**

**Massapequa Career Center  
977 Hicksville Rd  
Massapequa, NY 11758**