

**FOR CANCELLATIONS ONLY,
CALL**

(516) 797 - 4198

June 2019 Employability Workshops

Monday	Tuesday	Wednesday	Thursday	Friday
3	4 Reimagining Second Half Careers for Older Workers Part 1 Massapequa, 9:30-12:30 GL	5 Effective Interview Skills-Part 1 Massapequa, 9:30-12:30 PF	6 Resume Writing Hicksville, 1:00-04:00 PF	7
10 Networking Hicksville, 9:30-12:30 RS	11 Job Search Letters that Get Results Hicksville, 9:30-12:30 PF	12 Proven Ways to Land a Job in 2019 Massapequa, 9:30-12:30 RS	13 Resume Writing Hicksville, 9:30-12:30 PF	14 Job Search Strategies for Mature Workers Massapequa, 9:30-12:30 PF
17	18 Effective Job Search Planning Hicksville, 9:30-12:30 PF	19 Reimagining Second Half Careers for Older Workers Part 2 Massapequa, 9:30-12:30 GL Effective Interview Skills-Part 2 Massapequa, 1:00-4:00 PF	20 Resume Writing Hicksville, 9:30-12:30 PF Communications and the Job Search Massapequa, 1:00-4:00 GL	21 New Job Transition, Retention and Advancement Soft Skill Focus Hicksville, 9:30-12:30 RS
24	25 Basic and Advance Salary Negotiations Techniques Hicksville, 9:30-12:30 RS	26 Identifying Companies that are Hiring Hicksville, 1:00-4:00 RS	27 Resume Writing Hicksville, 9:30-12:30 PF	28 Developing a Positive Attitude Massapequa, 9:30-12:30 RS

Workshop Policy: Workshops will begin on time; therefore if you are more than 15 minutes late for a workshop you may be refused entry to that workshop. Please cancel if you are unable to attend. If you do not show you will need to meet with a counselor before taking any future workshops. Some workshops require the completion of prerequisites prior to enrollment. Please check with staff.

Visit us at: www.thewp.org

May 13, 2019

**Hicksville Career Center
301 W. Old Country Rd
Hicksville, NY 11801**

**Westbury Location
141 Garden St
Westbury, NY 11590**

**Massapequa Career Center
977 Hicksville Rd
Massapequa, NY 11758**