

**FOR CANCELLATIONS ONLY,
CALL**

(516) 797 - 4198

August 2019 Computer Workshops

Monday	Tuesday	Wednesday	Thursday	Friday
			1	2
5	6 Basic Computers Massapequa, 9:30-12:30 DD	7 Beginning Word Hicksville, 9:30-1:30 DD	8 Beginning Excel Massapequa, 9:30-1:30 DD	9
12	13	14	15	16
19	20	21 Mastering LinkedIn Part 2 Massapequa,, 9:30-12:30 KR Mastering LinkedIn Part 1 Massapequa, 1:00-4:00 KR	22 Power Point Hicksville, 9:30-1:30 DD	23
26	27 Intermediate Word Hicksville, 9:30-1:30 DD	28 Introduction to QuickBooks Massapequa, 9:30-1:30 DD	29 Intermediate Excel Massapequa, 9:30-1:30 DD	30

Workshop Policy: Workshops will begin on time; therefore if you are more than 15 minutes late for a workshop you may be refused entry to that workshop. Please cancel if you are unable to attend. If you do not show you will need to meet with a counselor before taking any future workshops. Some workshops require the completion of prerequisites prior to enrollment. Please check with staff.

Visit us at: www.thewp.org

July 17, 2019

**Hicksville Career Center
301 W. Old Country Rd
Hicksville, NY 11801**

**Massapequa Career Center
977 Hicksville Rd
Massapequa, NY 11758**