

**FOR CANCELLATIONS ONLY,
CALL**

(516) 797 - 4198

January 2020 Employability Workshops

Monday	Tuesday	Wednesday	Thursday	Friday
		1 <i>Both offices closed</i> 	2 Resume Writing Hicksville, 9:30-12:30 PF	3
6 Effective Interview Skills-Part 1 Hicksville, 9:30-12:30 PF	7 Reimagining Second Half Careers for Older Workers Part 1 Massapequa, 9:30-12:30 GL	8 Job Search Strategies for Mature Workers Massapequa, 9:30-12:30 PF	9 Resume Writing Hicksville, 9:30-12:30 PF	10 Effective Job Search Planning Hicksville, 9:30-12:30 PF
13 Effective Interview Skills-Part 2 Hicksville, 9:30-12:30 PF	14	15 Reimagining Second Half Careers for Older Workers Part 2 Massapequa, 9:30-12:30 GL	16	17 Resume Writing Hicksville, 9:30-12:30 PF
20 <i>Both offices closed</i> 	21 Communications and the Job Search Massapequa, 9:30-12:30 GL	22 Job Search Letters that Get Results Massapequa, 9:30-12:30 PF	23 Resume Writing Hicksville, 9:30-12:30 PF	24
27	28	29	30 Resume Writing Hicksville, 9:30-12:30 PF	31

Workshop Policy: Workshops will begin on time; therefore if you are more than 15 minutes late for a workshop you may be refused entry to that workshop. Please cancel if you are unable to attend. If you do not show you will need to meet with a counselor before taking any future workshops. Some workshops require the completion of prerequisites prior to enrollment. Please check with staff.

Visit us at: www.thewp.org

December 17, 2019

Hicksville Career Center
301 W. Old Country Rd
Hicksville, NY 11801

Massapequa Career Center
977 Hicksville Rd
Massapequa, NY 11758