



OYSTER BAY-NORTH HEMPSTEAD-GLEN COVE LOCAL WORKFORCE DEVELOPMENT AREA

March 12, 2021

Dear Partner,

The Workforce Partnership which administers WIOA Title I funds for the Oyster Bay-North Hempstead-Glen Cove Local Workforce Development Area is offering **free** occupational skills training for those individuals who are at least 18 years of age, a citizen or authorized to work in the U.S., and in need of skills upgrading to obtain employment that will provide a self-sustaining wage. A federal grant through the Workforce Innovation and Opportunity Act will fund the training of individuals **who meet eligibility guidelines**.

Occupational skills training services are available for those individuals laid off from previous employment and deemed eligible for the Dislocated Worker program.

Occupational skills training services are available for those Adults who are unemployed or underemployed, with priority of service given to veterans and eligible spouses, public assistance recipients, other low-income individuals, and individuals who are basic skills deficient.

Training services will be offered to those individuals who demonstrate the necessity for such skills training services based on a "needs" assessment. At this time, there is no residency requirement for applicants.

Skills training is offered in "in-demand" occupational areas such as: Healthcare (Medical Office Administration, Medical Billing & Coding, Nursing, Radiologic Technology,), Business (Office Assistant, Computerized Accounting, Project Management, Business & Data Analysis, Marketing/Social Media, Paralegal); Information Technology (Networking Specialist, Web Design & Development); Trades (Electrical, HVAC/R, Plumbing); Truck DrivingAND MORE.

Training Providers include business schools, technical schools and colleges.

If you are aware of any clients who would benefit from an Individual Training Grant, please contact The Workforce Partnership at (516) 797-4560 and ask to speak to a career counselor about the skill needs of these clients.

When referring a client to The Workforce Partnership, please complete and email the attached "Partner Referral" and "Interagency Release of Information" forms to the career counselor. Additionally, if the client being referred is an individual with a disability, your guidance regarding the type of accommodations to ensure a smooth transition and equitable access to training services is requested.

Our commitment to partnering and the sharing of resources to assist those job seekers in the communities we serve is evident in a strong referral system among partners.

Please feel free to contact me if you have any questions or suggestions regarding this matter.

Thank you,
Gail

Gail Parainfo
One-Stop Operator
Oyster Bay-North Hempstead-Glen Cove
Local Workforce Development Area

Attachments: *Partner Referral Form*
Interagency Release of Information