

FOR CANCELLATIONS ONLY,  
CALL

(516) 797 - 4198

# January 2022 Workshops

Monday	Tuesday	Wednesday	Thursday	Friday
3	4	5 Resume Writing 9:30-11:00	6	7 Resume Critique Session 9:30-11:45
10	11	12 Resume Writing 9:30-11:00	13 Goggle.Doc 1:30-3:00	14 Resume Critique Session 9:30-11:45
17 BOTH OFFICES CLOSED 	18	19 Resume Writing 9:30-11:00	20 Beginning Word 1:30-3:00	21 Resume Critique Session 9:30-11:45
24	25	26 Resume Writing 9:30-11:00	27 Beginning Excel 1:30-3:00	28 Resume Critique Session 9:30-11:45

**Workshop Policy:** Workshops will begin on time; therefore if you are more than 15 minutes late for a workshop you may be refused entry to that workshop. Please cancel if you are unable to attend. If you do not show you will need to meet with a counselor before taking any future workshops. Some workshops require the completion of prerequisites prior to enrollment. Please check with staff.

Visit us at: [www.thewp.org](http://www.thewp.org)

January 3, 2022

Hicksville Career Center  
301 W. Old Country Rd  
Hicksville, NY 11801

Massapequa Career Center  
977 Hicksville Rd  
Massapequa, NY 11758