

FOR CANCELLATIONS ONLY,
CALL

(516) 797 - 4198

MAY 2022 Workshops

w Monday	Tuesday	Wednesday	Thursday	Friday
2 Goggle.Doc 1:30-3:00 Virtual	3 Beginning Word 1:30-3:00 Virtual	4 Resume Writing 9:30-12:30 IN-OFFICE	5	6 Resume Critique Session 9:30-11:45
9	10 Beginning Excel 1:30-3:00 Virtual	11 Resume Writing 9:30-12:30 IN-OFFICE	12	13 Resume Critique Session 9:30-11:45
16	17 Effective Interview Skills 9:30-12:30 IN-OFFICE	18 Resume Writing 9:30-12:30 IN-OFFICE	19	20 Resume Critique Session 9:30-11:45
23	24 LinkedIn 10:30-12:30 Virtual	25 Resume Writing 9:30-12:30 IN-OFFICE	26 Using Social Networking In Your Job Search 10:30-12:30 Virtual	27 Resume Critique Session 9:30-11:45
30 HOLIDAY	31			

Workshop Policy: Workshops will begin on time; therefore if you are more than 15 minutes late for a workshop you may be refused entry to that workshop. Please cancel if you are unable to attend. If you do not show you will need to meet with a counselor before taking any future workshops. Some workshops require the completion of prerequisites prior to enrollment. Please check with staff.

Visit us at: www.thewp.org

April 21, 2022

Hicksville Career Center
301 W. Old Country Rd
Hicksville, NY 11801

Massapequa Career Center
977 Hicksville Rd
Massapequa, NY 11758