

FOR CANCELLATIONS ONLY,
CALL

(516) 797 - 4560

MARCH 2023 Workshops

Monday	Tuesday	Wednesday	Thursday	Friday
		1 Resume Writing 9:30-12:30 Massapequa PF	2 Networking 9:30-12:30 Hicksville PF	3 Resume Critique Session 9:30-11:45 Massapequa PF
6 Beginning Social Networking In Your Job Search 10:30-1:30 Massapequa CNG	7 Effective Interview Skills 9:30-12:30 Hicksville PF	8 Resume Writing 9:30-12:30 Hicksville PF	9 Goggle.Doc 1:00-4:00 Hicksville DD	10 Resume Critique Session 9:30-11:45 Hicksville PF
13 Using Social Networking In Your Job Search 10:30-1:30 Massapequa CNG	14	15 Resume Writing 9:30-12:30 Massapequa PF	16 Beginning Word 12:30-3:30 Massapequa DD	17 Resume Critique Session 9:30-11:45 Massapequa PF
20 Job Search Strategies for Mature Workers 9:30-12:30 Hicksville PF	21 Beginning Excel 1:00-4:00 Hicksville DD	22 Resume Writing 9:30-12:30 Hicksville PF	23 LinkedIn 10:30-1:30 Massapequa CNG	24 Resume Critique Session 9:30-11:45 Hicksville PF
27 QuickBooks 12:30-3:30 Massapequa DD	28	29 Resume Writing 9:30-12:30 Massapequa PF	30	31 Resume Critique Session 9:30-11:45 Massapequa PF

Workshop Policy: Workshops will begin on time; therefore if you are more than 15 minutes late for a workshop you may be refused entry to that workshop. Please cancel if you are unable to attend. If you do not show you will need to meet with a counselor before taking any future workshops. Some workshops require the completion of prerequisites prior to enrollment. Please check with staff.

Visit us at: www.thewp.org

February 16, 2023

Hicksville Career Center
301 W. Old Country Rd
Hicksville, NY 11801

Massapequa Career Center
977 Hicksville Rd
Massapequa, NY 11758