



FOR CANCELLATIONS ONLY,
CALL

(516) 797 – 4560

NOVEMBER 2023 Workshops

Monday	Tuesday	Wednesday	Thursday	Friday
		1 Resume Writing 9:30 - 12:30 Hicksville PF	2 Job Search Strategies for Mature Workers 9:30 - 12:30 Massapequa PF Beginning Word 10:30 - 1:30 Hicksville	3 Resume Critique Session 9:30 - 1:15 Hicksville
6 Beginning Social Networking In Your Job Search 10:30 - 1:30 Hicksville CNG	7  Massapequa Closed Hicksville Open	8 Resume Writing 9:30 - 12:30 Massapequa PF	9 Effective Interview Skills 9:30 - 12:30 Hicksville PF	10  Massapequa closed / Hicksville open
13 Using Social Networking In Your Job Search 10:30 - 1:30 Hicksville CNG	14 Beginning Excel 10:30 - 1:30 Massapequa CNG	15 QuickBooks-Introduction 12:30-3:30 Massapequa DD	16 Resume Writing 9:30 - 12:30 Hicksville PF	17 Resume Critique Session 9:30 – 1:15 Hicksville PF QuickBooks-Intermediate 12:30-3:30 Massapequa DD
20 Intermediate Excel 10:30 – 1:30 Massapequa CNG	21 LinkedIn 10:30 - 1:30 Hicksville CNG	22 Resume Writing 9:30 - 12:30 Hicksville PF	23  Both offices closed	24 Massapequa office closed Hicksville office open
27 Networking 9:30 - 12:30 Hicksville PF	28 Basics of Personal Finance & Identity Theft Solutions 10:30 – 12:30 Hicksville BFCU	29 Resume Writing 9:30 - 12:30 Massapequa PF	30 Job Search Planning 9:30 – 12:30 Hicksville PF	

Workshop Policy: Workshops will begin on time; therefore if you are more than 15 minutes late for a workshop you may be refused entry to that workshop. Please cancel if you are unable to attend. If you do not show you will need to meet with a counselor before taking any future workshops.

www.thewp.org
October 11, 2023

Hicksville Career Center
301 W. Old Country Rd
Hicksville, NY 11801

Massapequa Career Center
977 Hicksville Rd
Massapequa, NY 11758