

**FOR CANCELLATIONS ONLY,  
CALL**

**(516) 797 – 4560**

# MAY 2024 Workshops

Monday	Tuesday	Wednesday	Thursday	Friday
		1 Resume Writing 9:30 - 12:30 Hicksville PF	2	3 Resume Critique Session 9:30 - 1:15 Hicksville PF
6 Beginning Social Networking In Your Job Search 10:30 - 1:30 Massapequa CNG	7 Beginning Excel 10:30 - 1:30 Hicksville CNG	8 Resume Writing 9:30 - 12:30 Hicksville PF	9 Effective Interview Skills 9:30 - 12:30 Hicksville PF	10 Resume Critique Session 9:30 - 1:15 Hicksville PF
13 Intermediate Excel 10:30 – 1:30 Hicksville CNG	14 Job Search Planning 9:30 – 12:30 Hicksville PF	15 Resume Writing 9:30 - 12:30 Hicksville PF	16 Using Social Networking In Your Job Search 10:30 - 1:30 Massapequa CNG	17 Resume Critique Session 9:30 – 1:15 Hicksville PF
20 Job Search Letters That Get Results 9:30 - 12:30 Hicksville PF	21 Beginning Word 10:30 - 1:30 Massapequa CNG	22 Resume Writing 9:30 - 12:30 Massapequa PF	23 Networking 9:30 - 12:30 Hicksville PF	24 Resume Critique Session 9:30 – 1:15 Massapequa PF
27 HOLIDAY	28 LinkedIn 10:30 - 1:30 Hicksville CNG	29 Resume Writing 9:30 - 12:30 Massapequa PF	30 Job Search Strategies for Mature Workers 9:30 - 12:30 Massapequa PF	31 Resume Critique Session 9:30 – 1:15 Massapequa PF

**Workshop Policy:** Workshops will begin on time; therefore if you are more than 15 minutes late for a workshop you may be refused entry to that workshop. Please cancel if you are unable to attend. If you do not show you will need to meet with a counselor before taking any future workshops.

**www.thewp.org  
April 22, 2024**

Hicksville Career Center  
301 W. Old Country Rd  
Hicksville, NY 11801

Massapequa Career Center  
977 Hicksville Rd  
Massapequa, NY 11758