

**Oyster Bay-North Hempstead- Glen Cove Local Workforce Development Board**  
**Meeting Minutes**  
**(For Board Meeting on Friday, September 27<sup>th</sup>, 2024)**

**Meeting Location: Town Hall South,  
977 Hicksville Road, Massapequa, 11758**

**MEMBERS ATTENDED**

William Kurz  
Robert Pacella  
Michael Spinelli  
Matthew Berger

Mario Martinez  
Sunita Manjrekar  
  
Alice Melzer for Michael  
Fitzgerald

Samuel Wang for May-Whei  
Lin  
Walter Markowitz  
Jay Fund  
Jeffrey Johnson

**NONMEMBERS**

**ATTENDED**

Phi I Fortuna

John Sarcone  
Dennis Palmieri

**ABSENT MEMBERS**

Anthony Porcelli  
Ryan Scholotter  
Keith Sperling  
Maria Themistocleous  
Frey  
Elvira Lovaglio Duncan  
Martin Murphy

Nicholas  
Appice Tom  
Bruno Barry  
Greenspan  
Parsa Karimi  
Theresa Regnante  
Gemma DeLeon  
LoPresti Phil DePaul  
Jon Siskind

Glen Walther  
Nick Spinelli  
Doug Kowlaczik  
Michael Todisco  
Donald Kurz  
Ed Eisenstein

**I. Welcome**

Chairman William Kurz opened the meeting by expressing his gratitude to all board members and proxies for attending on such short notice. He emphasized the importance of the meeting and thanked everyone for their commitment to the board's responsibilities.

**II. Introduction**

Attendees introduced themselves. Special thanks was given to Alice Melzer and Samuel Wang, who were attending as proxies for Michael Fitzgerald and May-Whei Lin respectively.

**III. Approval of Previous Meeting Minutes**

Chairperson Kurz requested a motion to accept the minutes from the LWDB Meeting of September 10, 2024. The motion was made by Mario Martinez and seconded by Jeffrey Johnson.

#### **IV. Approval of Program Year 2023 Budget**

IGA Deputy Supervisor, John Sarcone and Fiscal Supervisor, Dennis Palmieri presented the Program Year 2023 budget. John Sarcone explained the budget process.

A detailed discussion followed, with input from Michael Spinelli, Jay Fund, Sunita Manjrekar, Dennis Palmieri, Walter Markowitz, and John Sarcone, covering the accuracy of the budget and the carryover of funding from previous years. Jay Fund expressed concerns about the discrepancy with the presentation of the budget at the previous board meeting. Dennis Palmieri mentioned that the PY '23 budget will close in 2025. John Sarcone stated that the Town is audited multiple times annually, and that he'd be happy to produce supporting documents.

Walter Markowitz requested quarterly reports on budget expenditures, to which John Sarcone agreed.

Chairperson Kurz requested a motion to approve the PY '23 budget. A motion was made by Walter Markowitz and seconded by Jay Fund.

#### **V. Presentation of Program Year 2024 Budget**

John Sarcone and Dennis Palmieri presented the Program Year (PY) 2024 budget. Walter Markowitz noted that the PY '24 budget is smaller than the PY '23 budget, expressing concerns about the reduced funds. Mr. Sarcone assured us that the quality of the services offered to our customers will remain unchanged.

Walter Markowitz questioned the differences in revenue items between PY '23 and PY '24. John clarified that certain midyear PY '23 funds, such as those related to SCION, were placeholders, which explains some differences in budget structure.

Chairperson Kurz requested a motion to approve the PY 24 budget. A motion was made by Matthew Berger and seconded by Michael Spinelli

#### **VI. Revisit the Approval D.M. Cordes for Computerized Accounting System Support/One-Stop Operating System Support**

Michele Oliva presented a revision to the DM Cordes Consulting proposal. The original RFP requested more funding than anticipated. After review, the proposal was resubmitted with a reduced funding request. A motion to approve the revised proposal was made by Mario Martinez seconded by Michael Spinelli, and unanimously approved by the board.

#### **VII. New Business/ Old Business**

Michael Spinelli requested clarification on whether the board members are covered under an insurance policy John Sarcone, responded that the Board is in fact covered by insurance. Jay Fund raised concerns about Long Island Harvest's licensing status, to which John confirmed that Long Island Harvest is listed on the Eligible Training Provider List (ETPL). Michele Oliva agreed to investigate the licensing policy further. Sunita Manjrekar and Jeffrey Johnson emphasized the importance of understanding the licensing process. Michele reminded the board of the upcoming

regional board meeting on October 25<sup>th</sup>.

**VIII. Motion to Adjourn**

A motion to adjourn was made by Jay Fund, seconded by Rob Pacella, and unanimously approved. The meeting was adjourned at 10:18 A.M.